

NOTICE



EXTRA-ORDINARY GENERAL ASSEMBLY

At

**Defence Services Officers
Institute**

**Dhaura Kuan
New Delhi**

on

30th Sep 2017

EQUESTRIAN FEDERATION OF INDIA



(All EFI Members)

NOTICE

THE EQUESTRIAN FEDERATION OF INDIA : EXTRA-ORDINARY GENERAL ASSEMBLY TO BE HELD ON 30th SEP 2017 AT DSOI, DHAULA KUAN, NEW DELHI- 110 010

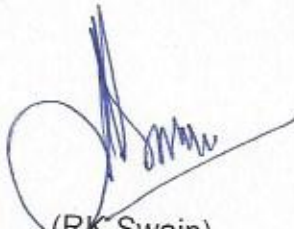
The Extra – Ordinary General Assembly of the Equestrian Federation of India will be held at **1000 hours on 30th Sep 2017** at DSOI, Dhaura Kuan, New Delhi- 110 010. The Agenda point of the meeting is Election of various vacant posts.

Place : New Delhi -110 012

Dated : Aug 2017

Enclosures

- (a) Letter from the Election Commission
- (b) Copy of Election Bye laws


(RK Swain)
Colonel
Secretary General

- Appendix 'A'
- Appendix 'B'

072/EFI/2017

31 Aug 2017

(All EFI Members)

ELECTION NOTICE : EQUESTRIAN FEDERATION OF INDIA

Dear Members,

1. The election to the following post of Equestrian Federation of India will be held on 30th Sep 2017 during the Extra- Ordinary General Body Meeting at DSOI Dhaula Kuan New Delhi-110010.

Appointments	Name	Remarks
President	Lt Gen R V Kanitkar, AVSM, SM, VSM (Retd)	On resignation of appt
Vice President (Adm)	Lt Gen BS Sandhu, VSM (Retd)	-do-
Joint Secretary	Col Sanjay Malik	-do-

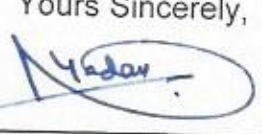
2. Members keen to contest for the above post are requested to kindly forward their nomination on the prescribed format duly sponsored and seconded so as to reach this Federation office by **1700 hrs on 21st Sep 2017**, in a sealed envelope addressed to Election Commission, Equestrian Federation of India c/o 'B' Squadron 61 Cavalry, Cariappa Marg, Delhi Cantt 110010.

3. Nominations forms and authority letter are attached along with the notice.

4. Nominations received later than the stipulated date and time as mentioned above will not be considered.

With warms regards,

Yours Sincerely,


 Member Election Commission

ELECTIONS BYE LAW

GENERAL

1. As per Statutes of EFI members of the Executive Committee and Selection Committee of EFI, shall be elected in the General Body Meeting/ Extra Ordinary General Body Meeting. Elections of the members of Executive Committee and Selection Committee will be held whenever a vacancy occurs during the General Body Meeting/ Extra Ordinary General Body Meeting. All such elected members will serve a four year term. For Selection Committee members the term will terminate at the AGM/ election succeeding the Asian games.

ELECTION COMMISSION (EC)

2. The Secretary General in consultation with the Vice President (Administration), will detail the Election Commission. The responsibility for the entire conduct of elections will be that of the Election Commission. The Secretariat will extend all necessary help to the Commission. The composition of the Election Commission will be as under :-

- (a) Presiding Officer and members of the Election Commission.
- (b) Staff for supervision of stamping of Ballot Papers and submitting of Ballots as required to be detailed by the EC.

3. In case the Election Commission so desires, a meeting shall be arranged with the candidates.

4. The Election commission is to be informed about the date, time and venue for **opening** of the **Nomination Forms** received from the contestants. The Nomination Forms will be opened and examined for correctness/ fulfilling the required QR, and accepted/rejected. The same will be signed by the Election commission(Presiding Officer/Member) and handed over to the Secretary General for preparing the check sheet. A list of accepted contestants is to be displayed on the Notice Board in EFI within **24 hours** of opening of the Nomination forms.

ELIGIBILITY TO CONTEST

5. All Individual /Life Members who are Indian citizens who are **18 years** of age and above are **eligible to contest**.

6. To contest elections for the Selection Committee members who have won medals in any of the disciplines in National Equestrian championships are eligible. A Selection Committee member may seek re election for another term by simple majority.

7. Members who wish to contest will be proposed and seconded by members of the EFI.

NOTIFICATION OF ELECTION

8. The notification of elections will be sent at the last known postal address of the members as per records held by the Federation. The Federation will not be responsible for non-receipt of this notification by any member. The notification will also be posted on the Notice Board in the Federation office.

SUBMISSION OF NOMINATION FORMS

9. Members desirous of contesting the election are required to submit nominations on the prescribed form, as attached with the AGM Notice. It can be collected from the office of the EFI. The same shall be filled and forwarded as under:-

- (a) The form will be forwarded in a sealed envelope super scribed in block letters, '**NOMINATION FORM**' indicating name and membership number.
- (b) Nomination forms should reach, either by hand or registered post by not later than the **nominated date**. In case of delivery by hand, members it will be responsibility of the members to obtain a receipt. Forms received after the due date and time will not be considered.
- (c) **Each candidate, will deposit Rs 1000/- as a deposit along with the Nomination form.**
- (d) The names of contestants will be filled in the Nomination form as they want it to appear on the Ballot Paper.
- (e) All govt officials (who has not been athlete at national level) filling nomination forms for elective post of Executive Committee members are required :-
 - (i) to submit a certificate stating that they have not been elected earlier as executive committee member of efi failing which their nominations will be cancelled.
 - (ii) submit a noc from their respective departments.

WITHDRAWAL OF NOMINATION

10. Last date and time for withdrawal of nomination will be 07 days prior to the election failing which nomination fees will not be refunded.

REJECTION OF NOMINATION PAPERS

11. Nomination papers will be opened by the Election Commission on (nominated date). The Nomination forms duly signed by the Election Commission will be handed over to the EFI Secretariat for preparing check sheet.

12. The nomination forms are liable to be rejected for any of the following reasons :-

- (a) Late receipt of nomination papers.
- (b) Incorrect membership number.
- (c) If the candidate, his proposer or secondar is under suspension or has not cleared his dues upto and including the last date and time of filing the nomination form.
- (d) Form is not in consonance with guidelines in the statutes

VOTING RIGHTS

13. All categories of members namely Life members, Individual, State Associations Institutions/Clubs/Units are eligible to vote. Members under suspension are **NOT** eligible to vote.

ELIGIBILITY TO VOTE

14. The following categories of members are NOT eligible to vote :-

- (i) A member who has failed to pay the annual dues, by 31 Mar of the year will be automatically disqualified from voting rights in ensuing General Assembly/ Extra Ordinary General Body Meeting.
- (ii) Members under suspension are NOT eligible to vote.
- (iii) Honorary President, Honorary Vice President and other Honorary Members and Ex-officio Members do not have voting rights.
- (iii) State associations with provisional membership do not have voting rights.
- (iv) Any other category mentioned in the Statutes.

VOTES

15 (a) All Individual/Life members will have one vote.

(b) Each State Association, Institution, Club or Unit has two votes and will be represented by a delegate (endorsed by an office-bearer).

BALLOT PAPERS

16. On finalization of the list of contestants, the draft for printing of Ballot Papers is to be approved by Vice President (Administration). The names will be printed in order of membership number seniority. The ballots are assigned a color code for various posts.

17. The Ballot Papers, on receipt, are to be checked for correctness. Each Ballot Paper is to be stamped with the EFI round rubberstamp and initialed by the President/Member of the Election Commission.

CANVASSING

18. No canvassing is permitted on the day of elections within the complete area of the venue of elections. The candidate or their supporters are prohibited from canvassing in any manner and issuing any posters, pamphlets, hand bills or any other election material in support of their candidature within the premises of the venue of elections. This will be supervised by the Election Commission on the day of the polling. Violation of this will result in disqualification of the candidate.

PRESENCE OF CONTESTANTS OR THEIR REPRESENTATIVES

19. The members contesting the election or their authorized representative, (only EFI member) duly authenticated and permitted by Election Commission in writing, can be present at the following stages only: -

- (a) Prior to voting to verify that ballot boxes are intact.
- (b) After voting when ballot boxes are opened.
- (c) During counting of votes.

CASTING OF VOTES AND COUNTING

20. The Election Commission staff before issuing the ballot paper to the member will ensure that the member is in possession of his membership card, is not a defaulter and is not under suspension. The Ballot Papers will be collected by the members auth delegate endorsed by an office bearer after duly signing on the membership roll. Votes will be cast under the supervision of the Election Commission.
21. Marking of Ballot Papers by voters will be by the markers positioned in the voting booth.
22. Ballot boxes with necessary material will be placed at the election venue. These boxes will be sealed and after votes are cast (time for casting of the votes will come to an end immediately after three hours of start time as declared by the election commission) boxes will be opened by the Election Commission in the presence of contestants or their authorized representative, duly authenticated and permitted by Election Commission, to avoid any representation at a later date.
23. On completion of casting of votes, all the contestants or their representatives to be nominated in writing will be called inside the venue and will be allowed to witness the entire process of counting of the votes and compilation of results. Complaints, if any, with regard to the elections will be raised by the contestant on the spot in writing to the Presiding Officer of the Election Commission for appropriate action after deposition of fee Rs 1000/- (non refundable if the complaint is not upheld). After the results are finalized, no representation with regard to Election process and results will be entertained. The decision of the Presiding Officer of the Election Commission will be binding on the contestants.
24. In case of equality of votes, the Election Officer shall determine by lot which candidate shall be declared to have been elected.
25. The decision of the Election Commission is **final**.

DECLARATION OF RESULTS

26. The results of the election, compiled and signed by the Election Commission are to be handed over to the President/Secretary General, EFI, by the Presiding Officer, Election Commission, for announcement during the General Body Meeting / Extra Ordinary General Body Meeting. A final list of the elected members to the Executive Committee is to be displayed on the EFI Notice Board on the next working day by 1300 hrs.
27. Thereafter, the used Ballot Papers alongwith the result sheet duly signed and sealed by the Election Commission shall be handed over to the Secretary General by the Presiding Officer and shall be kept under the safe custody of the Secretary General till the next election.